

INVITATION TO BID
BERLIN REGIONAL AIRPORT
INSTALL JET-A FUELING FACILITY
NHDOT NO. SBG-01-04-2012

Sealed Bids for Airport Improvements at Berlin Regional Airport will be received at the City of Berlin, City Hall, 168 Main Street, Berlin, NH 03570 **on or before June 28, 2012 at 2:00 p.m. local time**, at which time and place all Bids will be publicly opened and read aloud. Bids submitted after this time will not be accepted. Bids must be submitted in a sealed envelope clearly marked, **"INSTALL JET-A FUELING FACILITY, NHDOT NO. SBG-01-04-2012, Berlin Regional Airport, Bid Opening June 28, 2012, 2:00 p.m."**, along with the Bidder's name and address.

This project is for the installation of a 12,000 gallon aboveground fuel storage tank for Jet-A fuel and decommission of an existing fuel storage tank.

The Contract time for completion is forty-five (45) working days. The working days need not be consecutive.

The estimated construction cost for the work is \$200,000.00. For additional information and requirements refer to the Plans and Specifications.

Plans and Specifications for the project may be examined on or after June 6, 2012 at the City of Berlin, City Hall, 168 Main Street, Berlin, NH 03570 (Telephone: 603-752-7532) and at H.E. Bergeron Engineers, Inc., 2605 White Mountain Highway, P.O. Box 440, North Conway, NH 03860 (Telephone: 603-356-6936). Please call ahead for availability.

Copies of the above Plans and Specifications may be obtained at the office of H.E. Bergeron Engineers, Inc., 2605 White Mountain Highway, North Conway, NH 03860 (Telephone 603-356-6936) upon payment of one hundred twenty dollars (\$120.00) per set. Partial sets or individual sections of the documents will not be distributed. Checks shall be made payable to the City of Berlin.

Bidders requesting Plans and Specifications by mail shall do so from H.E. Bergeron Engineers, Inc., at the address listed above and shall include an additional non-refundable check payable to H.E. Bergeron Engineers, Inc. in the amount of seventy-five dollars (\$75.00) per set (overnight) to cover costs for shipping and handling. If the receiving party provides a valid Federal Express account number, the cost is twenty-five dollars (\$25.00) per set to cover the cost of handling.

A **mandatory** Pre-bid Conference will be held on June 14, 2012 at 10:00 a.m. at the Berlin Regional Airport, 800 Eastside River Road, Milan, NH. Prospective Bidders are required to attend. Prospective Bidders will be shown the work area at this time. Please notify Jay Poulin of H.E. Bergeron Engineers, Inc. at 603-356-6936 by June 12, 2012 if you plan to attend.

Bid Security in the amount of at least five percent (5%) of the total Bid amount must be submitted with the Bid. The Bid Security may be either a certified check or a Proposal Guarantee Bond (Bid Bond) executed by a Surety company listed on the current United States Department of Treasury

"Department of the Treasury's listing of approved Sureties (Department Circular 570)" as authorized to do business in the State of New Hampshire. Bid Security shall be made payable to the City of Berlin. Bids submitted without security will not be considered.

The successful Bidder must furnish:

- a. 100% Performance Bond
- b. 100% Labor and Materials Payment Bond

Wages paid to employees must comply with the minimum established by the attached Federal Wage Rates.

The requirements of 49 CFR Part 26, Regulations of the U.S. Department of Transportation, apply to this project. It is the policy of the Berlin Regional Airport Commission to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. All firms qualifying under this solicitation are encouraged to submit bids or proposals. Award of this contract will be conditioned upon satisfying the requirements of this Bid Specification. These requirements apply to all bidders/offerors, including those who qualify as a DBE.

Berlin Regional Airport Commission has an overall DBE goal of 2% for FAA funded projects in Federal Fiscal Year 2012. **There is no project specific DBE goal for this project.**

The Contractor shall set aside 4% of this project for Small Businesses as defined in 49 CFR Part 26.5 and 13 CFR Part 121.

All Contractors and Subcontractors are encouraged to make good-faith efforts, as defined in Appendix A, 49 CFR Part 26, that will allow all DBE's and Small Businesses the maximum opportunity to work with them on this project.

The bidder/offeror will be required to submit the following information: (1) the names and addresses of DBE firms that will participate in the contract; (2) a description of the work that each DBE firm will perform; (3) the dollar amount of the participation of each DBE firm participating; (4) Written documentation of the bidder/offeror's commitment to the DBE and small business subcontractors listed in their bid; and (5) Written confirmation from the DBE that it is participating in the contract as provided in the commitment made under (4).

All Bids shall be accompanied by Contractor/Subcontractor Certifications as specified in the Supplemental General Provisions and elsewhere in the Contract Documents. This requirement is mandatory and shall not be waived.

The Berlin Regional Airport Commission reserves the right to reject any and all Bids, to waive any technical or legal deficiencies and to accept any Bid that it may deem to be in the best interest of the City of Berlin. No Bidder may withdraw his/her Bid for a period of 180 days following the Bid opening.